Setup using Pagescope Web Connection.

| PAGE SCOPE | Web Connection |
|------------|----------------|
| Login | Public User |
| | Administrator |
| | |

- Log in as **administrator**
- Select ' User Auth/Account Track '

| | OLTA | 🍌 Adn | ninistrator | | | Log | out | |
|-------------------------------|-----------------------------|-------------|---|-------------------------------|--------------------------|---------------------------|-------------|--|
| PAGE Web Co | 🥏 Rea | ady to Scan | | | 몲 | | | |
| Model Name:bizhub (| C224e | C Low | v Paper | | | | Q | |
| Maintenance | System Set | tings | Security | User Auth/Account Track | Network | Вох | | |
| Print Sett | ting Store | Address | Wizard | Customi | ze | | Main enu | |
| General Settings | | Gener | al Settings | | | | | |
| 🕨 User Authenticati | on Setting | User | User Authentication | | | • | | |
| Account Track Se | ettings | | Overwrite User Info | | | Restrict • | | |
| Print without Auth | hentication | | | | | ON (External Server) | | |
| Simple Print Auth Setting | Simple Print Authentication | | | etting (Active | Restrict Minute (1-600) | | | |
| External Server S | ettings | Acco | Account Track ON V | | | | | |
| Public User Box 8 | Setting | | Account Track Input Method | | | Account Name & Password V | | |
| User/Account Common | | | Synchronize User Authentication & Account Track | | | Ŧ | | |
| Setting | | | ber of Counter | s Assigned | | | | |
| Scan to Home Set | ttings | L L | User Counter | | (1-999 | 9) | | |
| Scan to Authorize Settings | ed Folder | | n Number of Jo imum | obs Reach | Skip Job 🔻 | | | |
| | | | porarily Save A mation | uthentication | Disable • | | | |

- ◆ Set 'Account Track ' to On
- Set ' Account Track Input Method ' to either 'Account Name & Password' or 'Password Only'.

| Maintenance | System Settin | gs | Security | User Auth/Account Track | Network | Box | |
|--------------------------|--|--|---------------------------|-------------------------------|--------------------|-----------------|--|
| Print Setti | ing Store A | ddress | Wizard | Customiz | e | To Main Menu | |
| General Settings | | Genera | al Settings | | | | |
| User Authenticatio | on Setting | User | Authentication | า | OFF | ▼ | |
| Account Track Set | ttings | Over | write User Info |) | Restrict • | | |
| Print without Auth | - | Defa | ult Authenticat | tion Method | ON (External Se | rver) 🔻 | |
| | | Publi | c User Access | 3 | Restrict | Ŧ | |
| Simple Print Authors | entication | | et Hold Time Se ctory) | etting (Active | 600 Minute (1-600) | | |
| External Server Se | ettings | Account Track | | | ON 🔻 | | |
| Public User Box S | etting | Account Track Input Method | | | Password Only | | |
| User/Account Con | Synchronize User Authentication & Account Track | | | Synchronize | ▼ | | |
| Setting | | Number of Counters Assigned | | | | | |
| Scan to Home Set | tings | User Counter | | | (1-999) | | |
| Scan to Authorize | d Folder | | n Number of Jo | obs Reach | Skip Job 🔻 | | |
| Settings | | Maximum Temporarily Save Authentication | | | | | |
| | | Infor | mation | | Disable v | | |
| | | F | Reconnection S | - | | | |
| | | | | nnect for every login | | | |
| | | | 0000 | econnect Interval | 10 Minut | e (1-1440) | |
| | | r | | | | e (1-1440) | |
| | | t | Expiration Date | - | Disable V | | |
| | | | Expiration | Date | 42 Day(s | 5) (1-999) | |
| | | | | | | | |
| /ascript:html_f.about('a | 1 . 1 . 18 | | | | | OK Cano | |

♦ OK

| KONICA MING | nnectic | on | Administrator Ready to Scan | | | Logo | ut ? 器 |
|--|---------------------|-------------|---------------------------------------|-------------------------------|---------------------|--------|-----------|
| Maintenance | System | Settings | Security | User Auth/Account Track | Network | Вох | × |
| Print Sett | ing s | Store Addre | ess Wizard | Customia | ze | E To M | |
| General Settings User Authentication Account Track Set Print without Auth Simple Print Authout | ttings enticatio | g vn | eneral Settings The registered Use | r and Account data | will be cleared. OK | | Cancel |
| Setting External Server Se Public User Box S User/Account Cor | ettings etting | | | | | | |
| Scan to Home Set Scan to Authorize Settings | tings | | | | | | |
| | | | | | | | |

♦ OK

| Completed. | | |
|------------|--|----|
| | | OK |
| | | |

♦ OK

- Go to 'Account Track Settings'
- New Registration

| Maintenance System Settin | gs Security Au | User th/Account Track | Network | Вох | |
|--|---------------------------------------|-----------------------------|----------------------------------|-----------------|----|
| Print Setting Store A | ddress Wizard | Customize | | To Main Menu | |
| General Settings | Account Track Registra | ation | | | |
| User Authentication Setting | No. | | | | |
| Account Track Settings | Use opening nu | mber | | | |
| Print without Authentication | Input directly | | (1-1000) | | |
| Simple Print Authentication | Password | | | | |
| Setting | Retype Password | | | | |
| External Server Settings | Name | | | | |
| Public User Box Setting | Temporarily stop use | C | ontinue Job 🔻 | | |
| User/Account Common Setting | Function Permission Copy | | ull Color/Black ▼ | | |
| Scan to Home Settings | Scan | | ull Color/Black v | | |
| Scan to Authorized Folder Settings | Print Print Scan/Fax TX | | ull Color/Black ull Color/Black | | |
| Counter Remote Control | Max. Allowance Set Total Allowance | 1 | (1-999 | 10000) | |
| | Individual Allowance | 1 | (1-999 | | |
| | Black | 1 | (1-999 | | |
| | Box Administration Box Count | 1 | (0-100 |)()) | |
| | | | | OK Cance | el |

- Enter account information including Password and Name.
- Setup Function Permission for the account.
- Setup any restrictions required on the account.
- ♦ OK

| No.:1 | Completed. |
|-------|------------------------------|
| | Return Continue Registration |
| | |

 Return to list of accounts or register more accounts by 'Continue Registration'

| С | | OLTA | 2 | Administrator Logout ? | | | | | | |
|------------------------------|--------------------|-----------|------------|------------------------|--------------|----------|-------------------------|-----------------|----------|-----------------|
| | GE Web Co | onnecti | on e | 🗢 Rea | dy to Scan | | | | | 器 |
| Nodel I | Name:bizhub (| C224e | 1 and | D Low | Paper | | | | | 8 |
| Ma | aintenance | System | n Settings | 5 S | Security | Auth | Jser Account rack | Network | Box | |
| | Print Sett | ing | Store Ad | dress | Wizard | | Customize | | E | To Main Menu |
| Gen | eral Settings | | | Accou | nt Track Reg | gistrati | on | | | |
| User | Authenticatio | on Settir | ng | New | Registration | | | | | |
| Acco | ount Track Set | ttings | | | | | 5 | Search by numbe | r. 1-50 | ▼ Go |
| Print without Authentication | | | on | No. Account Name | | | | Edit | Delete | |
| Simp Setti | ole Print Authoing | enticatio | on | 1 brian | | | | | Edit | Delete |
| | rnal Server Se | ettinge | | | | | | | | |

♦ Logout.

| | IOLTA | | Logo | out ? | | | |
|-------------------------------------|--|---------|---------------|-------------------------------|---------|--------|-------------|
| Scope Web C | onnection | Rea | ady to Scan | | | | 格 |
| Model Name:bizhub C224e 👔 Low Paper | | | | | | | C |
| Maintenance | System Settin | igs | Security | User Auth/Account Track | Network | Box | |
| Print Set | ting Store A | Address | Wizard | Customize | • | | Main enu |
| General Settings | | Logou | ıt | | | | |
| User Authenticat | ion Setting | Are y | ou sure you w | ant to log-out? | | | |
| Account Track Se | ettings | | | | | | |
| Print without Aut | | | | | OK | Cancel | |
| | Simple Print Authentication Setting | | | | | | |
| | | | | | | | |

♦ OK.

Setup Print Drivers for Account Track.

- Control Panel
- Devices and Printers
- Right Click Printer Icon
- Printer Properties
- Configure Tab and ensure Model is set to correct machine model.

| eneral | Snannç | Ports | Advanced | Color Management | Security | Configure | Settings | | |
|-------------|-------------------------------|--------------------------|----------------------------------|-----------------------------------|---|---|---------------------------------|--|----|
| C22 | 4/C224 | e | i q | BHDD | Mode Funct Pape Pape Finisl Punc Punc Post | ion Version r Source Ur r Source Ur | nit nit(LCT) it | C224/C224e Version6/7/8/9 None None None None None | ~ |
| Tra | | formation Size A4 | Direction | Paper Type Plain Paper | | | | | ^ |
| ר ר ר | Fray2 Fray3 Fray4 CT | A3 Unknown Unknown | SEF SEF Unknown Unknown | Plain Paper Unknown Unknown | | | | | ~ |
| | Paper | Fray Setting | s 5 | Set Paper Name by Us | er | | | | |
| (|)btain De | evice Inform | | ncryption Passphrase | • | _ | oftware Tools Web Connection | | ~ |
| | Obta | in Settings | | | | | | Sta | rt |

♦ Advanced Tab

• Printing Defaults

| bernards printer Properties | × |
|---|---|
| General Sharing Ports Advanced Color Management Security Configure Settings | |
| Always available Available from 00:00 To 00:00 To | |
| Driver: KONICA MINOLTA C364SeriesPCL V New Driver | |
| Spool print documents so program finishes printing faster Start printing after last page is spooled Start printing immediately Print directly to the printer | |
| ☐ Hold mismatched documents ☑ Print spooled documents first ☑ Keep printed documents | |
| Image: Separator Page Printing Defaults Print Processor Separator Page | |
| OK Cancel Apply Help | , |

• Basic Tab

| new bernards printer Printing Defaults | × |
|---|--|
| A My Tab Basic Layout Finish Cover Mode Stamp/Composition | n Quality Other |
| A4 (210x297 mm) | |
| A4 (210x297 mm) | Derivation and scape User Settings User Settings Authentication/Account Track Copies 1 1 1 1 |
| Manual | 100 |
| Auto | ~ |
| Paper Type Plain Paper | ✓ Paper Settings for Each Tray |
| Printer View Printer Information | Default |
| | OK Cancel Apply Help |

- Authentication/Account Track.
- Enter Name and Password or Password only.
- Verify

| User Authentication/Account Track | | \times |
|--|----------------------|----------|
| User Authentication | Account Track | |
| O Public User | Department Name | |
| Recipient User | | |
| User Name | Password | |
| BWarren | | |
| Password | | |
| | | |
| Server Setting | | |
| Image: Image of the state o | r printing functions | |
| | OK Cancel Help | |

- ♦ OK
- Apply
- ♦ OK
- General Tab
- Preferences
- Check settings are in Authentication/Account Track settings on Basic Tab.
- ♦ OK
- ♦ OK
- ♦ OK

| Sharing Ports Advanced Color Management Security Configure Settings Image: Strate |
|--|
| |
| S > Demards printer |
| |
| Location: |
| Comment: |
| |
| |
| Model: KONICA MINOLTA C364SeriesPCL |
| Features |
| Color: Yes Paper available: |
| Double-sided: Yes A0 |
| Staple: No A1 |
| A2 Speed: 45 ppm A3 |
| Maximum resolution: 1200 dpi A4 |
| |
| |
| Preferences Print Test Page |
| |
| OK Cancel Apply Help |
| OK Cancel Apply Help |